

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
October 15, 2024

The monthly meeting of Rural Water District #9 was held on Tuesday October 15, 2024, at the district office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Jim Armstrong, Craig Lohman, Don Kirby, Byron McFee and Erick Lowe, Manager Karen Armstrong, Operator Wayne Wrosch

MEMBERS ABSENT: Kim Buchanan and Nicole Davis

PUBLIC PRESENT: Dave Workman

A quorum was established.

The meeting was called to order by Craig Lohman-Chairman at 1831 hours.

1. Minutes

A motion was made by Jim Armstrong to approve the minutes of the September 17, 2024, regular monthly meeting. Motion was seconded by Don Kirby. Motion passed 4-0

2. Public Opportunity

Dave Workman- returned to follow up about his concerns about his property within the 235th Street project area. Mr. Workman provided a picture taken on his tablet of areas of concerns he still has issues with after Daniels Excavating returned to take care of the concerns that were discussed prior. He contends that the gravel in his driveway is not the same consistent size and or color as his original gravel that was there for 20 years. Dave Workman also stated that he does not like how the slope is on the east side of his pond and voiced concerns over water diversion from the pond dam and spillway. Dave also requested that he not deal with Manager Armstrong and requested that if any board members wanted to come take a look to please do so. Byron McFee stated that he would come take a look with Wayne Wrosch, operator and Dave Workman also requested that Don Kirby come. Jim Armstrong stated he would be there as well as Erick Lowe would try to make it. The date was set for Thursday, October 17, 2024, at 8:30am. All agreed to meet at Dave Workman's property and look at what his complaints are and make a list.

3. Board Members items to add to the agenda

Byron McFee reported on findings on pump plate information and supplied the board with a price sheet from his source for a similar pump that was replaced at the booster station. Byron McFee felt that he did not want to provide his services without compensation to give input about the pressure curve data sheet that he had requested. Byron stated that it would be good practice for LVRWD9 and their engineer to have the sheet on file for future reference.

Board member Byron McFee was given an opportunity to read his email that he had emailed office manager, Karen Armstrong at the prior board meeting. Byron McFee declined to read or discuss it.

4. Treasurer's Report- Karen Armstrong

Manager Armstrong provided a review of the Accounts Receivables/Profit & Loss report.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Erick Lowe, seconded by Byron McFee. Motion passed unanimously 4-0.

Manager Armstrong reported that (2) one-year CDs were committed to at Community National Bank. Both CD's will earn 5.04% APY and come due September 27, 2025.

At this time, Erick Lowe requested that Manger Armstrong put together an asset manager sheet for future reference.

5. Operator's Report- Wayne Wrosch

- a. Wayne presented the monthly operations spreadsheet.
- b. Operator Wrosch reported that the line extension on Parallel Rd for Evan Kunard was started on 9/26/24 and completed on 9/27/24.
- c. Wayne reported that there were several leaks in the district. One on Parallel Rd and 218th St. and two setters in the district were leaking on the water district side.
- d. Operator Wrosch reported that pump #1 at Wholesale was leaking to the point that he had to switch to pump #2. Wrosch suggested that we get pump #1 looked at and fixed. A motion was made to investigate and repair the pump up to \$5,000 by Erick Lowe, seconded by Jim

Armstrong. Motion passed unanimously 4-0. Don Kirby abstained, and Craig Lohman (Chairman) voted.

- e. Wayne Wrosch requested that at least (5) meter pits be replaced before winter. The sides of the old pits are caving in or becoming oval shaped; thus, the rings do not sit on top of them properly and the cold weather could make the meters and line freeze if not fixed. A motion was made to replace (5) pits up to \$3,500 by Jim Armstrong, seconded by Don Kirby. Motion passed unanimously 4-0.

6. Manager's Report- Karen Armstrong

- a. Manager Armstrong provided her mileage sheet for Sept/Oct 2024. After review, Don Kirby motioned to approve the mileage reimbursement, seconded by Erick Lowe. Motion passed 4-0, Jim Armstrong abstained, and Craig Lohman (Chairman) voted.
- b. Manager Armstrong stated that she had secured a propane rate of \$1.84 (800 gal.) = \$1,472.00 with Ferrellgas. Manager Armstrong is still working on trying to secure a used tank to have set and ready for use in the fall of 2025 so LVRWD9 can get a better rate from another propane company.
- c. Manager Armstrong reported that Kim (Secretary), Wayne and herself went to the cyberattack, EMP, and water infrastructure forum on Monday September 23, 2024. Manager Armstrong talked about some of the takeaways from that forum, in particular, providing more security measures at the well sites, office, office computer and all sites and the telemetry at them. Manager Armstrong also read a few notes from Kim Buchanan in her absence reiterating the importance of reviewing and updating the districts emergency operations plans to include cybersecurity and other key components to secure our water infrastructure.
- d. Manager Armstrong updated the Board on the status of the Lead & Copper Survey inventory that was sent on October 15, 2024. There will need to be mailings to those customers that filled it out unknown or that were non-participating customers.
- e. Manager Armstrong informed the Board that the line extension on Parallel for Evan Kunard is complete and that where the line was extended on Bryan Haines property looks good. There will need to be a few touch ups and grass seeded when the weather cooperates but most of Haines property was a bore under the ground so less was disturbed by doing it this way.
- f. Per previous discussions, Manager Armstrong reported that she had bought 4 solar powered cameras that use cell towers to operate. This will enhance the security around well sites. Manager Armstrong also

reported that she had gotten a quote to have live feed cameras installed. After review of the quote a motion was made by Erick Lowe to have four cameras installed and get the (8) camera modem for future growth and to get the battery backup that was offered, seconded by Don Kirby. Motion passed 4-0.

- g. Manager Armstrong informed the board of another quote to have a gate put in and electrify it by the same company. That quote for electrifying the gate was rejected by the board 4-0. The board requested a quote for a gate and fencing around LVRWD9 property.
- h. Manager Armstrong informed the board that Amanda Morrison and Lynn Paul want to have the line extended on 193rd St. just south of Leavenworth Rd. They both are currently on a well, but Morrison's well has dried up and they need to become a customer. Armstrong also stated that they were already given an estimate for the extension, and they have the money. Once approved they will pay for the extension, benefit unit and installation. Motion was made by Erick Lowe to approve the line extension, seconded by Byron McFee. Motion passed unanimously 4-0.
- i. Manager Armstrong also gave an update on the status of the SRF loan and when the jobs could possibly go to bid.

7. Application for transfer of service

None

8. New Applications for service

- Shawn & Marily Kaiser at 21400 219th St. Tonganoxie, Ks
- Seth Wolf & Madison Moulin at 20141 Tonganoxie, Ks
- Lynn Paul at 20212 193rd St. Tonganoxie, KS.
- Matt & Amanda Morrison at 20180 193rd St. Tonganoxie, Ks.

Motion was made by Jim Armstrong to accept the transfers, seconded by Don Kirby. Motion passed unanimously 4-0.

9. New Renters

- Emily James at 21610 227th St. Tonganoxie, KS
- Boyd Tweed at 21956 Parallel Rd. Tonganoxie, KS
- Dawn & Jonathan Wright at 23170 243rd St. McLouth, KS.

The renter information was just informative, and no motion was needed.

10. Authorization of payment of bills

- a. A motion was made by Erick Lowe for payment of current bills, seconded by Byron McFee. Motion passed 4-0. Don Kirby abstained, and Craig Lohman (Chairman) voted.

11. Board member terms

No change

12. Adjournment

Motion was made to adjourn meeting by Jim Armstrong, seconded by Don Kirby. Motion passed unanimously 4-0. Meeting adjourned at 2031 hours.

Respectfully submitted

Karen Armstrong, District Manager