

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
March 18, 2025

The monthly meeting of Rural Water District #9 was held on Tuesday March 18, 2024 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Craig Lohman, Don Kirby, Nicole Davis, Kim Buchanan, Byron McFee, Jim Armstrong, Rich Pettibon

Manager Karen Armstrong; Operator in training Andy Grosko

MEMBERS ABSENT: Operator Wayne Wrosch

PUBLIC PRESENT: None

A quorum was established.

The meeting was called to order by Craig Lohman-Chairman at 1831 hours.

1. Minutes

A motion was made by Jim Armstrong to approve the minutes from the Regular monthly meeting held on February 18, 2025. Motion was seconded by Nicole Davis, motion passed unanimously 6-0.

2. Public Opportunity

None

3. Board Members items to add to the agenda

None

4. Treasurer's Report- Karen Armstrong

Manager Armstrong provided a review of Accounts Receivables/Profit & Loss report.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Kim Buchanan, seconded by Don Kirby. Motion passed unanimously 6-0.

5. Operator's Report- Andy Grosko

- a. Andy presented the monthly operations spreadsheet.
- b. Andy reported he had to replace the blower at the clearwell as well as fix an electrical outlet
- c. Operator Grosko reported the forfeiture of Guy Merando's benefit unit
- d. Andy demonstrated a prototype for a solar powered pit pump to board members.

6. Manager's Report- Karen Armstrong

- a. Manager Armstrong presented her monthly mileage report for February/March 2025. Don Kirby made a motion to approve the mileage reimbursement. Nicole Davis seconded the motion. Motion passed 5-0 with Jim Armstrong abstaining from the vote.
- b. Karen presented board members with a copy of Andy Grosko's employee review.
- c. Manager Armstrong presented all board members a copy of the annual auditor's report for them to review and keep. No deficiencies noted.
- d. Manager Armstrong pitched an idea to the board members of the district possibly purchasing a tractor with mower and bucket. The idea would be to have Andy mow instead of hiring a contractor to mow the district properties. She had found a listing for a tractor/mower/bucket for \$5,000. After discussion by board members, it was decided that we would rather look for a bigger tractor/mower for the district to purchase and to go forth with getting a bid from current mowing contractor for 2025.
- e. Rate increases for May 2025 were discussed. Board member, Byron McFee requested Manager Armstrong compile some ballpark figures including previously spent dollars, pending dollars and anticipated dollars for projects to present at next month's meeting. So, we can better determine what level of rate increase we need to look at to stay in compliance with our project objectives. Board members tabled the rate increase until the April monthly meeting.
- f. Per previous request of the board, manager Armstrong provided the board members with a list (three separate) of needed improvements within the district from Operator Wrosch. Manager Armstrong pointed out which items were already completed and which can only be completed after a CIP project is completed. Board members reviewed the documents and requested the lists be combined and re-prioritized.
- g. Karen informed the board that the Baldock's had given the district approval to proceed with the line extension on 193rd Street.

7. Application for transfer of service

- Sean Gross to Marian & Hayden Robbins at 2576 Donahoo Rd, Tongie, KS
- Terry Snell to Wyatt & Brody Troupe at 6728 Union St, McLouth, Ks (pasture meter)

Nicole Davis motioned to approve the applications for transfer of service, Jim Armstrong seconded. Motion passed unanimously 6-0.

8. New Applications for service

- John Mollett at 19575 Mitchell Rd Tonganoxie, KS
- Thad & Kaija Baldock at 19962 193rd St Tonganoxie, KS

Byron McFee motioned to approve the new applications for service, seconded by Nicole Davis. Motion passed unanimously 6-0.

9. Authorization of payment of bills

A motion was made by Don Kirby for payment of current bills. Seconded by Kim Buchanan. Motion passed 6-0.

10. Board member terms

All board member terms are current

11. Adjournment

Motion was made to adjourn meeting by Jim Armstrong, seconded by Byron McFee. Motion passed unanimously 6-0. Meeting adjourned at 1958 hours.

Respectfully submitted

Kim Buchanan, Secretary

